EC 07.00
Date 9-1-90
Appendix C

GUIDELINES FOR ON THE JOB TRAINING FOR MAINTENANCE OF THE OPERATIONS AT THE HAZARDOUS WASTE STORAGE AREA

Includes:

- -Loading and unloading of drums
- -Proper sampling procedures
- -Facility maintenance
- -Personal Protective Equipment
- -Reviewing and completing container labels and waste tracking documents
- -Maintaining records
- -Compliance Audits
- -Generators Inspections
- -Educating generators on procedures
- -Reviewing the contingency plan
- -Reviewing the Environmental Control Manual
- -Familiarization with the emergency equipment and location on-site
- -Chemical compatability
- -Container-waste compatability

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ENVIRONMENTAL CONTROL MANUAL - DISTRIBUTION
(Sheet 1 of 2)

To help insure timely receipt of your Environmental Control Manual, please notify the Environmental and Energy Conservation, D/543, 055-JA16, (Comnet 392-5305) of any change to your manual number or location as shown on this list.

MANAGEMENT	
M. Davis	551, AA47 (090)
W. F. Ezell	597, AC04 (146)
P. N. Fuller	597, EB03 (148)
C. Gibbs	638, T038 (083)
G. J. Hallinan	653, LA23 (149)
J. T. Nagamatsu	597, AA24 (002)
R. D. Paster	597, AA49 (069)
D. Polino	597, JA26 (155)
H. C. Wiesneck	594, SS46 (172)

F&PO	
T. N. Barbian	546, KA02 (006)
K. H. Lynch	541, JA14 (008)
T. W. Butler	540, JA12 (009)
M. G. Chavez	031, SS25 (010)
L. Williams	546, AD06 (171)
N. K. Doshier	564, BA75 (012)
D. C. Hunter	564, JA18 (016)
J. H. Keller	540, JA10 (007)
J. A. Kucinskas	014, EA35 (050)
G. A. Hebdon	564, EB03 (023)
R. G. Lukunich	546, AD06 (024)
D. S. Ploszaj	540, JA14 (170)
B. Wilson	546, AD06 (026)

Policies & Procedures	
S. Tucker	065, AA85 (029)

Technical Information Center	
L. J. Rainey	586, BA29 (140)

Material	
T. Mirales	553, CA08 (046)
H. J. Potocki	553, CA08 (052)
J. Ruffino	569, QA05 (053)
J. Wells	553, CA08 (054)
C. Sickles	553, CA08 (055)

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Environmental & Energy Conservation	
S. R. Lafflam	543, JA16 (019)
W. W. Seltzer	543, JA16 (156)

Engineering & Test	
S. Fischler	598, SS11 (032)
J. L. Free	586, T030 (033)
D. C. Heim	598, SS10 (035)
J. D. Keefer	598, SS18 (044)
J. F. Lang	598, SS12 (37&99)
D. S. Pfremmer	598, SS19 (039)
J. H. Monaghan	596, SS06 (040)
R. J. Metzner	598, SS35 (041)
F. Patota	598, SS11 (031)
W. Tabata	586, EB38 (036)
G. N. Storey	598, SS03 (042)
F. A. Will	598, SS10 (174)
G. S. Gebert	598, SS39 (169)
A. Rolland	625, WC71 (132)
G. E. Murphey	598, SS39 (167)
R. G. Leonard	598, SS19 (097)

ME&T	
R. Flores	539, BA71 (056)
J. Halchak	539, AC17 (058)
N. Paton	625, WB07 (059)
J. Quaglino	539, BA33 (060)
M. Shoemaker	539, BA71 (055)
S. K. Ritchie	539, AB03 (152)
M. Robertson	539, SS12 (153)

NASP	
B. J. Waldman	625, WB03 (173)

Advanced Programs	
G. L. Bauerle	552, SS05 (061)
J. E. Flanagan	531, BA05 (062)
M. B. Frankel	522, SS05 (175)
J. C. Gray	531, SS05 (065)
S. Hurlock	522, BA05 (062)
R. M. McHale	597, FA06 (176)
J. F. Weber	522, SS05 (063)

AI	
E. B. Beaumeister	635, HB15 (177)
R. Gay	635, T006 (021)
P. H. Horton	635, T020 (078)
F. G. Schmidt	635, T006 (080)
P. Rutherford	635, HB07 (094)

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Corporate
R. Reisenweber 870-001-110-SG05 (045)

DAPRO
R. J. Summers 055, PA14 (087)

NASA
R. Tjulander 055, AA18 (088)

Human Resources
J. K. Clark 052, MA12 (091)
P. C. Coulter 091, AB57 (151)
W. I. Greenwell 052, SS24 (092)
L. E. Rodman 052, AA89 (095)
C. J. Rozas 551, CB01 (096)
S. K. Polley 058, AA92 (168)
C. P. Colla 480, AB41 (141)

ETEC
P. Olson 021, T038 (075)
S. Beamer 021, T038 (057)
W. DeBear 025, T038 (077)
B. Pilling 027, T038 (074)
M. Tessier 021, T038 (076)
P. Rutherford 641, T100 (098)

SSFL Warehousing & Inventory Control
S. G. Payne 579, SS17 ( )

DOWNEY (Division 841)
Barclay, D. 085, 841-DA74 ( )

ELV Final Assembly
R. Wagner 425, SS26 ( )

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Manufacturing

A. Bernal	574, DB28	(110)
D. E. Boyd	544, AB10	(145)
G. L. Simpson	544, AB10	( )
J. D. Cunningham	503, AD23	(113)
G. H. Burow	577, DB34	(115)
J. J. Herzstock	574, BA78	(116)
M. J. Smith	577, AB67	(117)
F. D. Edwards	577, GB12	(120)
M. Goldberg	514, DA07	(099)
E. W. Good	511, DB28	(100)
K. G. Heilman	535, EA30	(163)
R. H. Hichens	501, AD29	(159)
W. D. Hulben	502, SS32	(124)
B. Kennedy	502, EA30	(142)
M. Lewis	517, EA02	(101)
L. Scott	506, AB10	(125)
M. McMillen	504, AB10	(126)
C. Nuckles	505, DA05	(128)
W. Page	508, AD23	(109)
R. White	514, DA07	(102)
L. D. Ridenhour	315, DA05	(158)
C. Fox	530, BA25	(161)
J. L. Salazar	504, DB28	(160)
R. Thurow	504, DB28	(070)
R. Tureaud	502, EA30	(135)
C. Turnage	577, EA30	(136)
K. Upke	538, AB10	(137)
T. Wiltsey	504, EA35	(138)
E. G. Walker	534, EA30	(162)
L. Woehler	530, BA15	(139)
C. Elm	574, AC62	(164)
G. Richards	574, AC62	(165)

Stennis

S. Cox/W. Costas	559, RM07	(123)

11/02/90 - 0079E

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Internal Letter

Rockwell International

Date: . 12 November 1990

No: . 90EU-292

TO: (Name, Organization, Internal Address)
. Distribution List
.
.

FROM: (Name, Organization, Internal Address, Phone)
. N. L. Fodor
. Rocketdyne - Plummer
. 543, 055-JA16
. 392-5314

Subject: . Training Procedures

Please review the attached training procedures, include any comments, and return the enclosed procedures to the undersigned within 30 days. If there are any managers not listed that you feel should be included, please include their name.

All questions can be directed to the undersigned.

Your review of these procedures is much appreciated.

N. L. Fodor
Environmental Engineer

cc: S. R. Lafflam 543/055-JA16
J. T. Nagamatsu
Attached list

Form 131-R Rev. 3-76

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HDMSe00240668

SUBJECT TRAINING REQUIREMENTS FOR ALL EMPLOYEES INVOLVED IN THE HANDLING OF HAZARDOUS WASTE

I. PURPOSE

The purpose of this procedure is to provide specific training guidelines for those employees directly involved in the handling of hazardous waste in order to comply to the specific regulations.

II. PROCEDURE

40 Code of Federal Regulations (CFR), Part 265.

29 Code of Federal Regulations (CFR), 1910.120.

California Code of Regulations (CCR), Title 22.

III. DEFINITIONS

Hazardous Materials - See procedure EC 6.00 of this manual.

Hazardous Waste - See procedure EC 04.10 of this manual.

Spill - Any release of oil, hazardous matrial or hazadous waste into the environment which has a potential to effect water, soil, air, etc. or human health and safety.

Course Titles and Outlines - Refer to Appendix B

IV. APPLICABILITY

All employees that are involved in the handling of hazardous waste.

V. PENALTY FOR NON-COMPLIANCE

Penalties for those employees not in compliance with proper training requirements outlined in this procedure may result in extensive fines and/or imprisonment for the managers, the Division, and the Corporation.

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VI. PROCEDURE

A. Minimum Training Requirements

1. All employees involved with the handling of hazardous waste are required to have the following classes:

Hazardous Material Handling	2.0Hrs.
Hazardous Waste Handling	2.0Hrs.
Spill Response	2.0Hrs.

V. TRAINING PROCEDURE

1. Employees will be notified by the training department as to what and when the classes are to be taken. If the employee can not attend it is the managers responsibility to see that the employee is rescheduled. The manager also has the responsibility to schedule any new employee for the proper classes with the training department. These classes expire and require annual training. The training department will flag those employees that require the annual refresher course and notify them or their manager.

2. Once the course has been taken it is the managers responsibility to confirm with the training department that the course taken has been documented.

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